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Participant's report to the National Nominating Authority and the National Contact Point

Meeting report

In the three weeks after the event, please complete this report. It contains two sections:

1. **Reporting:** this is intended as a feedback on the event, on what was learnt, on how the event will affect your work and on how it will be disseminated. In addition to the ECML National Nominating Authority and the National Contact Point in your country the ECML will use the report¹ in the "Experts involved in ECML activities" section of each ECML member state website (please see <http://contactpoints.ecml.at>).

This section should be written in one of the project's working languages.

2. **Public information:** this is intended as an information on the ECML project and its expected value for your country. The content should be of interest for a larger audience. Thus it should link up to interesting publications, websites, events etc. which were discussed on the occasion of the workshop or which are relevant in your country. The public information should be a short, promotional text of about 200 words.

This section should be written in (one of) your national language(s).

The completed file should be sent to

- the ECML National Nominating Authority and the National Contact Point in your country (contact details can be found at <http://www.ecml.at/aboutus/members.asp>)
- and in copy to ECML Secretariat (Erika.komon@ecml.at)

within the given deadline.

¹ I have authorised the ECML to publish my contact details.

	2. Reporting
Name of the workshop participant	Fergus O'Dwyer
Institution	Westfälische Wilhelms-University of Münster
E-mail address	fodwyerj@gmail.com
Title of ECML project	A quality assurance matrix for CEFR use
ECML project website	http://www.ecml.at/ECML-Programme/Programme2016-2019/QualityassuranceandimplementationoftheCEFR/tabid/1870/language/en-GB/Default.aspx
Date of the event	9-10 May 2017
Brief summary of the content of the workshop	<p>The two days involved:</p> <ul style="list-style-type: none"> ▪ A presentation of the current version of the matrix, with feedback. ▪ Groups working together to rework questions used in the first 3 stages (planning, evaluation and implementation) of the matrix ▪ Discussion of the principles used to interpret user results of the matrix ▪ Discussion of participants' examples of good practices. ▪ Groups working together on ideas on how to effectively link the matrix, supporting materials and a collection of good practices. ▪ Constructive criticism of draft tutorials which introduce the matrix, principles etc. ▪ Final discussion of future plans: improving the matrix tool, future writing up of good practices etc.
What did you find particularly useful?	All sessions were important, but I found that the discussion of how to effectively link the matrix, supporting materials and a collection of good practices to be particularly useful for the future development of CEFR-informed learning.
How will you use what you learnt / developed in the event in your professional context?	As a result of the development of the matrix, and my experiences in this project, I can continue to develop resources that promote effective reflection on the important stages of language learning efforts. This extends and improves my previous efforts in other funded research.
How will you further contribute	I am making myself available to a. develop the template

<p>to the project?</p>	<p>that reports on good practices, b. collation of these practices, c. contributing to effectively linking the matrix, supporting materials and a collection of good practices, and d. help in any other way.</p>
<p>How do you plan to disseminate the project?</p> <ul style="list-style-type: none"> - to colleagues - to a professional association - in a professional journal/website - in a newspaper - other 	<p>I plan to pass on ideas and hints to colleagues who are involved in related practices. I will try involve other colleagues in using the matrix, and provide constructive feedback. If appropriate, I may report on the results of the project in the future, when the matrix has been developed further.</p>

<p>2. Public information</p>
<p>Short text (about 200 words) for the promotion of the ECML event, the project and the envisaged publication with a focus on the benefits for target groups. This text should be provided in your national language(s) to be used for dissemination (on websites, for journals etc.).</p>
<p>The effective planning and implementation of the language learning efforts informed by the principles of the Common European Framework of Reference for Languages (CEFR) is a challenging enterprise. Even if well-planned learning processes are carefully implemented, reflection on current practices is always important. The "quality assurance matrix for CEFR use" will facilitate an analysis of the strengths and weaknesses of current language learning programmes. Teachers and other stakeholders can review the principles underlying these programmes, with suggestions provided regarding how to improve implementation in the future. The matrix will highlight specific elements of programmes that can be improved. Users can then access relevant supporting materials, including a collection of good practices, that will guide future innovations. This will offer language learning professionals the opportunity to improve practices in a coherent fashion, in accordance with well-founded principles. As the implementation of improvements of language learning programmes involves many factors, it can be an overawing enterprise to consider. Furthermore, knowledge of many theoretical and pedagogical issues is necessary to implement improvements. By providing -in the resources developed in this project- accessible resources to learn about such issues provided, users will be able to implement practice with more confidence. As a result, this project can enable coherent and integrated language learning by facilitating the implementation of the practices and principles suggested by the CEFR.</p>